

**FORM 3**

**GREENBUILD EXPO**

**IMPORTANT**

**Risk Assessment Exemption – SHELL SCHEME EXHIBITORS ONLY**

All exhibitors with Space only stands are required to submit a risk assessment and method statement on their stand construction. **Shell scheme exhibitors may obtain exemption from the above by completing and returning the details below.** Please note that the organisers do retain the right to demand a full risk assessment if deemed necessary.

Company Name: .....

Stand No: .....

Will any items displayed go above 2.5 meters high? Yes / No

If yes then confirm height of stand (**maximum height available 4m**) .....

Please describe the items to be displayed on your stand and include information on any demonstrations that may be given:

.....  
.....  
.....

Will there be any electrical appliances on your stand? Yes / No

If yes, please list and confirm if they have been tested to comply with the Electricity at Work Regulations 1989:

|       |                          |       |                          |
|-------|--------------------------|-------|--------------------------|
| ..... | <input type="checkbox"/> | ..... | <input type="checkbox"/> |
| ..... | <input type="checkbox"/> | ..... | <input type="checkbox"/> |
| ..... | <input type="checkbox"/> | ..... | <input type="checkbox"/> |

Will your stand, or any items displayed on it, give rise to any potential risk to staff, contractors or visitors? Yes / No

Please identify potential risks ie demonstrations:

.....  
.....  
.....

I confirm that the above information supplied is accurate and that the items on display for the above stand, and the construction process, represent only a very minimal risk to health and safety of staff, contractors and visitors to the exhibition.

Signed: ..... Print Name: .....

Job Title: ..... Date: .....

Please complete and return this form by Friday 23<sup>rd</sup> April to:

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